

# HEAD START ANNUAL REPORT 2019-2020

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# PENQUIS

Helping Today • Building Tomorrow

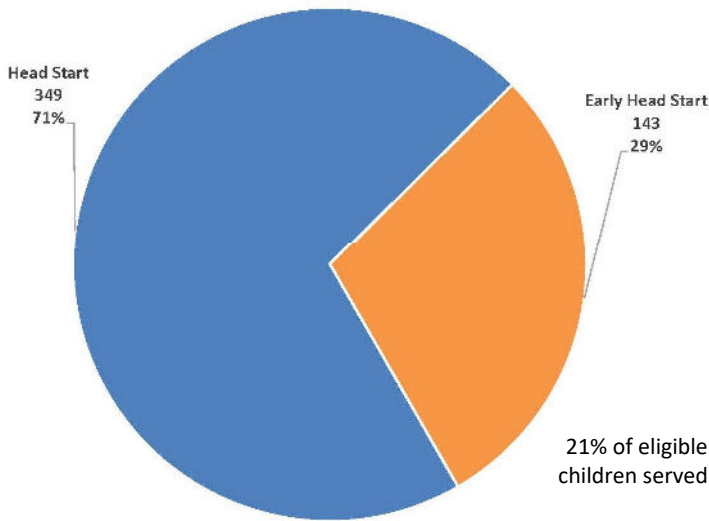
## CHILD DEVELOPMENT DEPARTMENT

**Locations:** Bangor, Brewer, Dover, Dexter, East Millinocket, Lincoln, Old Town and Rockland

Our mission is to assist individuals and families in preventing, reducing, or eliminating poverty in their lives and through partnerships, to engage the community in addressing economic and social needs.



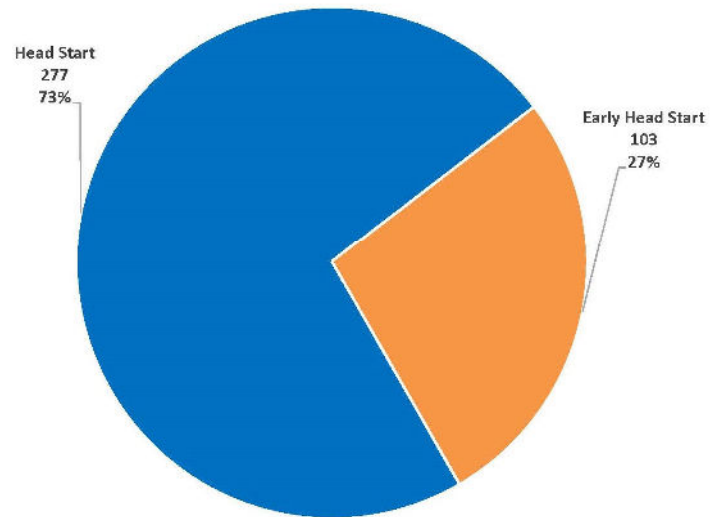
Total Number of Children Served



21% of eligible children served

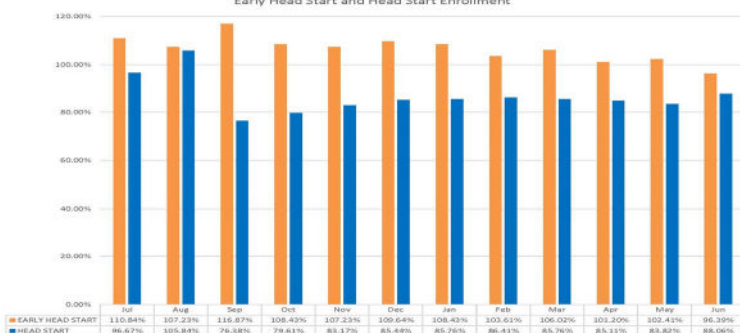
# Children and Families Served

Total Number of Families Served

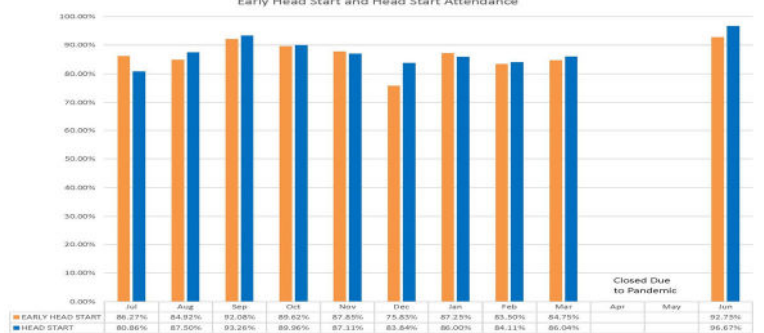


As most of the country was, all of our classrooms and centers were closed to face-to-face instruction beginning the week of March 16<sup>th</sup> due to the COVID-19 Pandemic. As we ventured down uncharted territory, all management and classroom staff began learning virtual platforms and began offering virtual instruction to all currently enrolled families. Penquis Head Start ended their 2019-2020 program year in May of 2020, with no classrooms open to face-to-face instruction.

Early Head Start and Head Start Enrollment



Early Head Start and Head Start Attendance

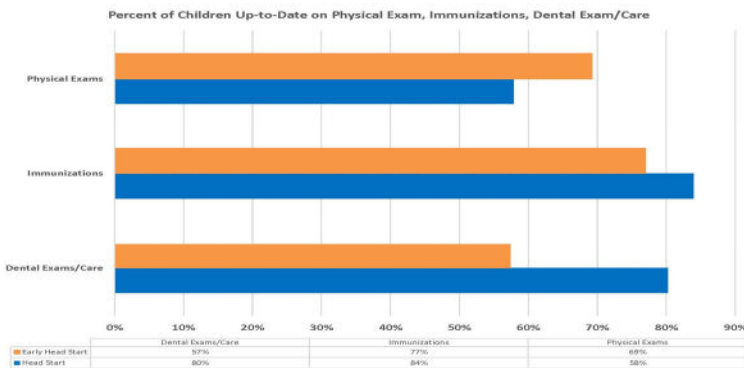
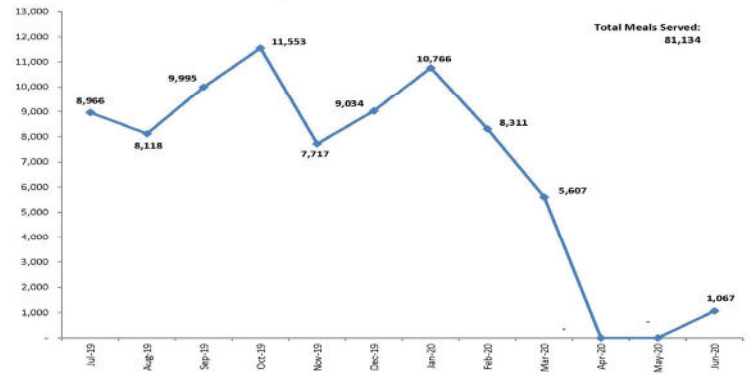


## Family Engagement

The focus on Family Engagement has become an integral piece to the work that's done in Early Head Start and Head Start. Penquis Child Development has identified the need for a strong family and community engagement in Maine and has worked to create a holistic approach which affects all areas within the program. Children, whose families are engaged in their child's education and make connections within their communities, are better prepared to enter public school and are more engaged in learning throughout their school years. Due to COVID, centers have gotten creative with ways in which they have families involved including Zoom and Microsoft Teams virtual trainings, outdoor appropriately spaced meetings (weather permitting), family activities such as scavenger hunts and planting, and even virtual sessions called "Chat and Chew" where families can enjoy an informal meeting with staff online and break bread together. The resiliency of Maine families continues to astound us!

During the period of our shutdown, we checked with the local school districts in all of the areas we have centers to inquire about meals for children. Thankfully, the schools in each of those areas applied for and were granted permission to operate the Summer Food Service Program, which meant they were able to provide meals for all children in their districts up to age 18. The Nutrition Manager worked with the Family Engagement Manager to make sure that our families received the contact information for their school meals program. Additional information about food assistance was sent to families as the information became available.

**Total Meals Served by Month  
July 2019 - June 2020**



All center staff partner with families to establish dental and medical homes for their children. Health children have been attendance and are more engaged in learning. We help families understand that school readiness begins with health. This year provided unique challenges due to the pandemic. Many families were not able to keep up with medical and dental appointments as many offices were closed during the late spring and early summer.

## Preparing Children for School

Penquis Child Development has established comprehensive school readiness goals for all children. School readiness goals have been established in the domains of: language and literacy, cognition, and general knowledge, approaches to learning, physical health and well-being, motor development, and social and emotional development. The Head Start approach to school readiness means that children have the skills, knowledge, and attitudes necessary for success in school and later in life; families are ready to support their child's learning and are engaged in the long-term, lifelong success of their child; and schools are ready for children. To support these developmental goals, Penquis Child Development provides every child from 6 weeks to 5 years of age with a comprehensive educational program which occurs in a rich learning environment. Teachers complete developmental assessments on children a minimum of three times per year. Teachers use that information to establish individual goals for each child and to create responsive curriculum plans. Families are recognized as their child's first and most important teacher. Throughout the year, parents and staff meet during home visits and Parent/Teacher Conferences to exchange information about how each child's skills are progressing, and to set short- and long-term goals for each child. Families are provided with information about their child's screening and assessment data, as well as progress reports about goals that were developed during the Parent/Teacher Conferences.

At the end of the year, as children are getting ready to transition to elementary school, teachers provide families with information about kindergarten registration, and assist families with the registration process as needed. Preschool teachers attend IEP meetings when a child with special needs is transitioning to public school. Whenever possible, kindergarten teachers and/or principals attend a spring family meeting to provide information about entering kindergarten.

Domains All Children Assessed On Spring 2020	% Below Widely Held Expectations	% Meeting and Exceeding Widely Held Expectations
Social/Emotional	24%	75%
Physical	15%	85%
Language	27%	72%
Cognitive	25%	75%
Literacy	33%	67%
Mathematics	39%	61%

## Revenues and Expenditures

### Federal Head Start / Early Head Start Annual Report June 1, 2019 - May 31, 2020

<u>Revenues</u>		<u>Expenditures</u>	
Federal HS & EHS	\$ 5,159,998	Personnel & Benefits	\$ 4,813,421
State EHS	\$ 387,007	Travel Out of State	\$ 9,569
Federal DHHS Pass-Through	\$ 52,272	Space & Occupancy	\$ 419,209
Federal DOE Pass-Through	-	Supplies	\$ 58,748
Partnership Revenue	\$ 471,290	Other	\$ 455,970
Other Income	\$ 41	In-Kind	\$ 430,952
Inkind HS & EHS	\$ 430,952	Indirect Cost	\$ 313,691
<b>Total Revenues</b>	<b>\$ 6,501,560</b>	<b>Total Expenditures</b>	<b>\$ 6,501,560</b>

### Monitoring Review

The Administration for Children and Families (ACF) conducted a Focus Area One (FA1) monitoring review of our Head Start and Early Head Start programs in April 2020. This was a phone/virtual review due to the pandemic. The OHS Monitoring Protocol Tool was used to gather information through interviews, observations and document reviews. There were no areas of concern, non-compliance or deficiencies noted in any of the areas of the review: Program Design and Management; Education and Child Development Program Services; Health Program Services; Family and Community Engagement Services; Eligibility, Recruitment, Selection, Enrollment, and Attendance Strategies; and Fiscal Infrastructure. 100% of Penquis teachers meet Federal degree requirements.

### Audit

The independent certified public accounting firm of BerryDunn issued an unmodified opinion for the financial and compliance audit of Penquis C.A.P., Inc and Its Affiliates for the year ending September 30, 2019. There was no noncompliance that was material to the financial statements.

# NOW ACCEPTING APPLICATIONS

## Infant, Toddler, Preschool and Pre-K Classrooms

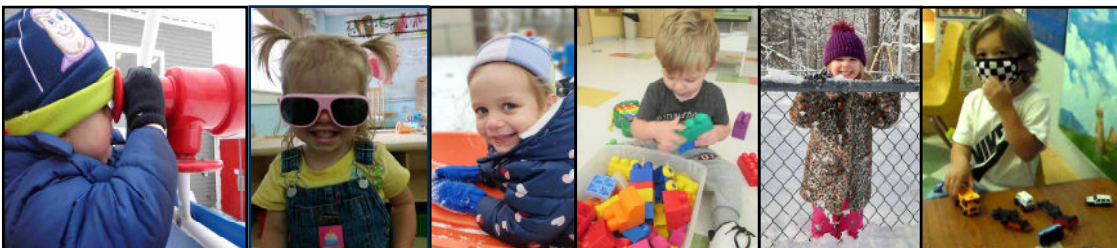
(Ages 6 Weeks to 5 Years of Age)\*

**Locations:** Bangor (Davis Rd, EMCC, Venture Way);

Brewer (Brewer Pre-K, Jean Lyford); Dexter;

Dover (Morton Ave, SeDoMoCha Pre-K); East Millinocket;

Lincoln; Old Town; Rockland (High St, South School)



For more information contact  
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973-3567. Fill out an online  
application by going to  
[Penquis.org](http://Penquis.org) or by clicking [here!](#)

*\*Not all ages served at every location.*